

**ANDREW YULE & COMPANY LIMITED**  
**(A Government of India Enterprise)**  
**Engineering Division, Kalyani Works**  
**Plot -16 A & B, Block-D,**  
**Kalyani, Nadia. PIN-741235. WB**

**TENDER DOCUMENTS FOR SUPPLY OF:-**

Supply of various Damper, Silencer, Filter Casing , e.t.c.

**ANDREW YULE & CO. LTD.** invites e-Tender undersingle stage two part system (Part I:Techno-Commercial Bid and Part II: Price Bid) from approved vendor list for above mentioned Job.Technical Specification is availablein **Annexure-V**of this tender document.

Tender document may be downloaded from MSTC website: [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl).  
Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.AYCL reserves the right to accept or reject any tender.

Brief Description:-

**E-TENDERS ARE INVITED FROM REPUTEDMANUFACTURER FORSUPPLY OF ABOVE MENTIONED ITEMS.**

## Schedule of Tender

1.	<b>TENDER NO.</b>	AYCL/ENG/MSD/PB/DAMPER/254 DATED 09/05/2019
2.	<b>MODE OF TENDER</b>	e-Procurement System Online submission of <b>Part I - Techno-Commercial Bid</b> and <b>Part II - Price Bid</b> through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. <b>No physical tender is acceptable by AYCL/MSTC</b>
3.	<b>E-Tender No. / Event No.</b>	AYCL /ENGG DIVISION / 22/19-20/ET/38 DATED 9/05/2019
4.	<b>Date of publication of e-Tender through publication in MSTC/AYCL websites and Central Public Procurement Portal</b>	09/05/2019 AT 8PM
5.	<b>Date of availability of NIT to the Vendors for</b>	
6.	<b>Earnest Money Deposit</b>	<ul style="list-style-type: none"> <li>• “Earnest Money Deposit” of <b>Rs. 9000 (Rupees Nine Thousand only)</b> to be paid by D.D. favoring <b>Andrew Yule &amp;Co Ltd</b>, payable at <b>Kolkata</b>. Moreover EMD can be waived under following clauses :</li> <li>• Procurement from the vendor whose turnover is more than 50 crores ( balance sheet is to be provided )</li> <li>• Procurement from MSME industries ( certificate is to be provided )</li> <li>• Procurement of vendor who has substantial dues more than 5% of the estimated tender value. ( Bill details is to be provided )</li> </ul>
7	<b>Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at MSTC portal</b>	08/05/2019 at 5:00 PM
9	<b>Date of closing of Online e-tender for submission of Techno-Commercial Bid &amp; Price Bid at MSTC portal</b>	22/05/2019 at 2: 00 PM
10	<b>Date &amp; time of opening of Part-I (Techno-Commercial Bid)</b>	22/05/2019 at 3: 00PM

**List of Annexure**

Important Instructions for E-procurement -	Annexure-I
Techno commercial terms	Annexure-II
General Terms & Conditions	Annexure-III
Technical Specification	Annexure-IV

## **Important Instructions for E-procurement**

This is an e-procurement event of ANDREW YULE & COMPANY LTD Limited.

You are requested to read the Terms & Conditions (Annexure- III, and IV) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

### **1. Process of E-tender:**

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE:** THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl)

- 1) Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

**Contact person (ANDREW YULE & COMPANY LTD):**

1. Mr.RajibGiri  
Sr Manager – Materials  
[rajib.giri@andrewyule.com](mailto:rajib.giri@andrewyule.com)  
Cell- 9831461611

Phone : +91(33) 2582 5734; Fax: +91(33) 2582 8279

2. Mr. Nikhil Prasad  
Technical Assistant – Purchase  
[Nikhil.prasad@andrewyule.com](mailto:Nikhil.prasad@andrewyule.com)  
Cell – 9836606623

Phone : +91(33) 2582 5734; Fax: +91(33) 2582 8279

**Contact person (E-Commerce, MSTC Ltd):**

**Mr.Pritam Biswas, Assistant Manager (ERO)**

**Mobile- 9903248755, email- pbiswas@mstcindia.co.in**

**Mr. Mayank Jain, Assistant Manager (ERO)**

**Mobile- 9721277969, email- mhjain@mstcindia.co.in**

**Mr.Vikash Kumar Jaiswal, Regional Manager (ERO)**

**Mobile- 9903042449, email- vikash@mstcindia.co.in**

**HELP LINE NO.(033) 2290 1004**

**System Requirement:**

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 updates 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page [www.mstcecommerce.com](http://www.mstcecommerce.com) once)

**2. Part-I: Submission of EMD**

**Bidder may request for exemption from submitting EMD (Refer details given in**

**SI No 1 of Annexure-IV, General terms & condition).**

**Earnest Money as per amount mentioned in Annexure-VII to be paid by DD favouring Andrew Yule & Co. Ltd. Payable at Kolkata**

**General information, under Annexure-II complete in all respect along with desired document.**

**In case of failure to submit the EMD within the stipulated time, the Tender may be rejected.**

**Part-II: Online Bid Submission: After proper submission of EMD at Andrew Yule & Co, the prospective bidder to submit online Techno commercial and price bid through MSTC portal.**

### **Bidding in e-Tender:**

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by ANDREW YULE & COMPANY LTD. EMD to be paid along with the Document within the last date as mentioned in SOT.
- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) who have submitted the EMD & Tender Fee to Andrew Yule can submit their Techno Commercial Bids and Price Bid through internet in MSTC website [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-procurement → PSU / Govt depts. → Login under AYCL → My Menu → Auction Floor Manager → live event → Selection of the live event.
- d. The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms / Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.
- f. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- g. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.
- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- i. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- j. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- k. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- i. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- m. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- n. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.

- o It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- p Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- q. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- r. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website [www.mstcecommerce.com/eprochome/aycl](http://www.mstcecommerce.com/eprochome/aycl) of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page [www.mstcecommerce.com/eprochome/mstc](http://www.mstcecommerce.com/eprochome/mstc) of MSTC Ltd. to familiarize them with the system before bidding.

## TECHNO-COMMERCIAL TERMS

**(To be filled online in MSTC portal).**

SL NO	TERMS & CONDITIONS
1	Delivery: 2 weeks
2	GST: Pls. mention with registration No
3	Negotiated L1 price may be offered to other bidders whose price bid was opened. Andrew Yule reserves the right to split the order quantity on the other vendor at L-1 rate.
4	Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever.
5	Liquidated damage - If the delivery is delayed beyond the date of scheduled date of execution in the order, penalty will be levied @ 1/2% per week subject to a maximum of 5%.
6	Legal condition: Any contract entered against this tender will be as per the following legal condition- It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises Engineering Division, Kalyani Works Plot -16 A & B, Block-D, Kalyani, Nadia, PIN- 741235, West Bengal. In the event of any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts.
7	Validity of offer: Your price should be valid for acceptance for a period of 90 days from the date of opening of techno-commercial bid.
8	Price Basis: FOR Kolkata ( Our Authorised Transporter's Godown)
9	Payment terms: 60 days credit. Offers with other Payment terms will be loaded as per the terms.
10	Inspection of the item: Stage wise inspection will be done by AYCL. Please give information prior to inspection.
11	Earnest Money Deposit of <b>Rs. 9,000 (Rupees Nine Thousand</b> to be paid by D.D. favoring Andrew Yule &Co Ltd, payable at Kolkata. Moreover EMD can be waived under following clauses : Procurement from the vendor whose turnover is more than 50 crores(balance sheet is to be provided ) Procurement from MSME industries ( certificate is to be provided ) Procurement of vendor who has substantial dues more than 5% of the estimated tender value. ( Bill details is to be provided )



### **Annexure-III**

#### **GENERAL TERMS AND CONDITIONS**

1. EMD: **Rs. 9,000/-** by way of Demand Draft drawn in favor of M/S ANDREW YULE & CO.LTD Payable at Kolkata.

For bidders already enlisted with AYCL- Kalyani Works , having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. The total EMD should be Rs: 28,000/=

Bidders who are MSMED units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.

Bidders whose turnover is more than Rs: 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same

If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected.

2. THE RIGHTS OF THE COMPANY

The company reserves the right to reject any tenderer based on their past performance

**TECHNICAL SPECIFICATION**

SL NO	ITEM DESCRIPTION	Weight Range	TENTATIVE QTY	Remarks
1	DVC / MULTIVANE DAMPER	up to 100 KG	5	
2	DVC / MULTIVANE DAMPER	101 to 200 KG	5	
3	DVC / MULTIVANE DAMPER	201 to 300 KG	5	
4	DVC / MULTIVANE DAMPER	301 and Above	5	
5	RECTANGULAR SILENCER		6	
6	ROUND SILENCER		4	
7	FILTER CASING		4	
8	SELF ACTING DAMPER		6	

NOTE: Required Bearings are in the scope of Vendor. Damper should be supplied along with support leg for easy transportation.